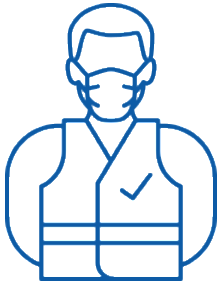


COVID Marshals

– what you need to know



Some businesses need to appoint and support COVID Marshals.

- Employers must keep records of COVID Marshal rosters.
- COVID Marshals support site compliance and provide advice on physical distancing, hygiene and keeping records.
- Ideally, COVID Marshals should reflect the diversity of the workplace.

What are the responsibilities of a COVID Marshal?

A COVID Marshal ensures COVIDSafe Plans and High-Risk COVIDSafe Plans are implemented. Marshals provide advice on:

- physical distancing measures
- hygiene measures
- ensure adequate ventilation
- keeping accurate and robust records (which can be audited)
- updating COVIDSafe Plans when necessary

What other information is important?

COVID Marshals must undergo [basic infection control awareness training](#). You can find this training at the [Department of Health Infection Control Training page](#) or the [Skills Victoria website](#). It is recommended that COVID Marshals are trained in first aid (Level 2).

There must be a COVID Marshal at the work premises whenever workers are on-site (excluding the retail premises of a supermarket). It is recommended that a designated COVID Marshal spend at least 50 per cent of their work hours fulfilling Marshal functions. Employers can appoint multiple COVID Marshals if required.

Remember, the employer has ultimate responsibility for ensuring COVIDSafe obligations are met.

If you suspect you, your staff or a regular customer may have coronavirus (COVID-19) call the Coronavirus Hotline on 1800 675 398