

COVID 19 Staff attestation and visitor screening tool



Frequently asked questions

Frequently asked questions – screening tool

What is the staff attestation and visitor screening tool? What does it do?

The staff attestation and visitor register tool (SAVR) is an electronic app that rapidly screens for COVID 19 symptoms and records the details of any visitor or staff member prior to entering a Victorian health facility. SAVR is designed to assist with the contact tracing of visitors when indicated, and provide a record of daily staff attestation.

The app asks a set of questions to ascertain if visitors to a health facility present a risk of COVID-19 transmission. If there are no risks, a green tick is provided to the visitor or staff member, for display as they enter the building. If risk factors are present, a red cross will appear. The user will be instructed not to travel to or enter the facility.

Why do staff have to attest I am symptom free every day?

The daily attestation process reinforces that staff must remain at home and not work if they are unwell or have any symptoms of coronavirus (COVID-19). The measures are intended to help create a work environment where staff can feel confident to not attend work at the very earliest of symptoms, even if they seem minor.

A process of daily attestation is also required under the Workplace (Additional Industry Obligations) Direction No 17.

How is the screening tool accessed? Is it an app on my smartphone?

The screening tool is a secure web form. It requires an internet connection and can be accessed via personal computer, a smartphone or tablet.

Where is it hosted? At my healthcare facility, or somewhere else?

Victoria's Department of Health hosts, supports and maintains the app.

How can I be sure the data is secure?

The application applies the highest data security levels to ensure data protection. After 28 days the data will be securely destroyed.

Who can use the tool?

The tool is available to Victorian health services.

Is this screening tool mandated by the department, or can I pick another tool or vendor?

The screening tool is not mandated for use by the department.

Will the tool link to rostering or other existing health organisation systems?

The screening tool is a stand alone application that does not link to other healthcare facility applications.

Are the questions different for staff attestation and visitor screening?

If you are a staff member, your questions will be different to those asked of a visitor or contractor.

Can I tailor the questions to my organisation?

Not at this stage. This is a state-wide tool which will cover a large range of health organisations. The questions reflect Victorian Government COVID-related guidance on hospital visitors at:

<https://www.coronavirus.vic.gov.au/visiting-hospitals#current-restrictions>

Does the tool have a QR code like those used in a lot of social venues and shopping centres?

Yes a QR code is available to be used in conjunction with SAVR (Included on page 7).

What sort of reporting is available to my organisation from SAVR?

SAVR will send a daily report showing the number and type of attendee to your facility, and those who did not meet the criteria for entry. (refer to sample report on page 7)

Can other organisations using the tool see my data?

No.

Is the tool proven? Do other organisations use it anywhere?

The tool is used at a number of health organisations in large and small jurisdictions. It is proven, stable and can be rapidly deployed.

How often will the questions be updated?

The screening tool will be updated as required to keep pace with known outbreaks and virus hotspots, as well as border entry requirements and other Public Health and workplace safety orders.


Is there a cost to use the tool?

There is no cost to use the staff attestation or visitor screening tool.

Where can I go to for further support and information on use of the application?

For further information and support please email digitalhealth@dhhs.vic.gov.au

Screenshots – STAFF ATTESTATION



VICTORIA
State
Government

Health
and Human
Services

Victorian healthcare organisations are committed to keeping all our staff and patients safe.

Everyone entering this building needs to answer the following questions to gain entry. These questions decide if it is safe for you to enter the health facility today.

If you do not wish to answer the questions you will not be able to enter the facility.

If you need help filling out this form, or require translation services please talk to a staff member stationed at the entrance of this facility.

The questionnaire (in a drop down box) will ask the purpose of your visit today, and depending on staff or visitor purposes, the appropriate questions will appear.

Your Details

I am:

A staff/student

Gopal

M

123456




Please choose the health facility you are going to today:

PLEASE SELECT ...

WORK AREA

STAFF NUMBER (if applicable)

Screening Questions

- I have been in Australia for more than 14 days
- I have not been diagnosed with coronavirus (COVID-19), or have already received clearance from self-isolation
- I am free of COVID19 symptoms: such as a cough, sore throat, runny nose, shortness of breath, fever or loss of sense of taste or smell 
- My temperature has been checked and is below 37.5 degrees C
- I have not in the preceding 14 days been in contact with a confirmed case (except in the course of my duties while wearing appropriate personal protective equipment, where relevant)
- I am not currently required to self-isolate or self-quarantine under the [Diagnosed Persons and Close Contacts Directions](#) 
- I have not spent time at an identified exposure site in Victoria or interstate in the past 14 days
Refer to [DHHS Case alerts – public exposure sites](#)  for the latest information
- I am not currently awaiting COVID-19 test results
- In the last 14 days, I have only worked at this location

Because you have worked across more than one healthcare facility, please list the sites and dates below:

Please list the site(s) and the date(s)

The Victorian Department of Health is collecting this information at all health care organisations across the state for contract tracing purposes. This information is kept for 28 days and safely discarded. It will not be for any other purpose but to screen entry of all individuals seeking to enter Victorian health facilities. The Victorian Department of Health will not use or disclose your information for any other purpose (unless it is required by or authorised under law to do so).

I confirm that I the information in this attestation is true

Submit Assessment

[Privacy Statement](#) | [Services](#) | [@COVID-19](#) | [COVID-19 @ VIC](#)

VICTORIA
State
Government

Health
and Human
Services

You can go to work as usual today.

At the entrance to the facility, you will need to show this confirmation and use the hand sanitiser to clean your hands.

If you develop symptoms, get tested and follow your organisations COVID-19 policy.



22/01/2021

11:57


Please complete this questionnaire again before each shift.

Please [click here](#) for more information about the current restriction levels and coming to a health facility or aged care facility.

Start Again

[Privacy Statement](#) | [Services](#) | [@COVID-19](#)

Screenshots – VISITOR SCREENING



Health and Human Services

Victorian healthcare organisations are committed to keeping all our staff and patients safe.

Everyone entering this building needs to answer the following questions to gain entry. These questions decide if it is safe for you to enter the health facility today.

If you do not wish to answer the questions you will not be able to enter the facility.

If you need help filling out this form, or require translation services please talk to a staff member stationed at the entrance of this facility.

The questionnaire (in a drop down box) will ask the purpose of your visit today, and depending on staff or visitor purposes, the appropriate questions will appear.

Your Details

I am:

A visitor | v

Gopal

M

123456


Please choose the health facility you are going to today:

PLEASE SELECT ... | v

AREA VISITING

PATIENT'S NAME

Screening Questions

- Yes No Are you awaiting a coronavirus (COVID-19) test result (unless granted exemption under exceptional circumstances)?
- Yes No Are you unwell with symptoms of coronavirus (COVID-19), such as a cough, sore throat, runny nose, shortness of breath, fever or loss of sense of taste or smell? 
- Yes No Do you have a temperature higher than 37.5 degrees Celsius?
- Yes No Have you arrived in Australia within the last 14 days?
- Yes No Have you been diagnosed with coronavirus (COVID-19) without yet having been given clearance from self-isolation?
- Yes No Have you had known contact in the past 14 days with a person who was a confirmed case of coronavirus (COVID-19)?
- Yes No Have you been told to quarantine for 14 days?

Visitors must comply with all screening and infection control measures put in place by the hospital. Visitors to any hospital across Victoria must wear a face mask.

I agree to:

- keep at least 1.5 metres apart from others
- wash your hands after using lifts, holding railings and every time you enter and exit the patient's room
- follow hospital set rules about visitor and time limits
- follow rules about wearing specific masks, gloves or gowns if requested by staff

Hospital staff will help you follow these conditions to help keep your family members or friends safe.

The Victorian Department of Health is collecting this information at all health care organisations across the state for contact tracing purposes. This information is kept for 28 days and safely discarded. It will not be for any other purpose but to screen entry of all individuals seeking to enter Victorian health facilities. The Victorian Department of Health will not use or disclose your information for any other purpose (unless it is required by or authorised under law to do so).

I confirm that I the information in this attestation is true

Submit Assessment

VICTORIA
State
Government

Health
and Human
Services

From your answers, **you cannot enter the health facility today.**

We encourage you to contact your loved ones by calling them directly.

If you have even the mildest COVID symptoms it is recommended you get COVID tested.

If you require immediate medical assistance please call 000 or proceed directly to the nearest Emergency Department.



22/01/2021

12:01

Please complete this questionnaire each time you plan to visit the facility.

Please [click here](#) for more information about the current restriction levels and coming to a health facility or aged care facility.

Start Again

[Privacy Statement](#) | [Services](#) | [@COVID-19](#)

Sample report

Full Day Hospital Attendance Screening Report: Bass Coast Health - Griffiths Point Lodge Hostel

Hi, This daily report is being sent to the nominated COVID-19 Coordinator as a summary from the Department of Health Staff and Visitor Screening Solution. The below are the summary counts. If you have any questions, please contact the Department of Health

Date processed: 2021-01-27

	Region	facility	visitorType	assessmentResult	count
0	Coastland	South Coast Health – Bluff Point Lodge Hostel	Contractor	Allowed	1
1	Coastland	South Coast Health – Bluff Point Lodge Hostel	Outpatient	COVID Risk	1
2	Coastland	South Coast Health – Bluff Point Lodge Hostel	Visitor	Allowed	1
3	Coastland	South Coast Health – Bluff Point Lodge Hostel	Staff	Allowed	4
4	Coastland	South Coast Health – Bluff Point Lodge Hostel	Visitor	COVID Risk	1

Details - Risk Flags

	assessmentDate	visitorType	facility	surname	firstname	phone
0	2021-01-27 08:18:59.730	Visitor	South Coast Health – Bluff Point Lodge Hostel	**Duck	Donald	0418140589
1	2021-01-27 12:28:48.647	Outpatient	South Coast Health – Bluff Point Lodge Hostel	**Johnson	Don	0436330589

**Not real name or numbers

QR Code

<https://savr.health.vic.gov.au/user>

